

DBS POLICY STATEMENT

Kishinkai Wado Ryu



Introduction

This policy document sets out the procedures for Disclosure and Barring service (DBS) checks. These checks must be undertaken where required and form part of a sound and safe recruitment process for all Kishinkai associated clubs/dojos.

Safer volunteer processes must ensure each instructor or volunteer understands their duty of care as well as which behaviours make up safer practice and which behaviours to avoid. The all Kishinkai associated clubs/dojos must be committed to complying with the DBS Code of Practice regarding the correct handling, use, storage, retention and disposal of Disclosures and Disclosure information. The clubs/dojos must also fully comply with its obligations under the Data Protection Act and other relevant legislation regarding the safe handling, use, storage, retention and disposal of Disclosure information.

Instructor & Volunteer Requirements

All instructors and volunteers at all levels that are required to come in contact with children and young adults are required to have the Disclosure and Barring Service check (DBS).

All new instructors and volunteers until all checks have been carried out will not be required to run a group of children and young adult training classes without the supervision or attendance of a DBS checked instructor.

Legislation

The law changed in October 2009 - absolutely everyone who has contact with people under the age of 16 or vulnerable adults are required by law to have an enhanced disclosure check.

In July 2010, organisations who have anything to do with the process of permitting people to have contact with children and vulnerable adults will be legally bound to ensure you have had this check.

Updating the DBS Check

DBS checks have a lifespan of 3 years at which point they need to be updated.

Every revalidation you will be required to complete a consent status form to enable us to check your status online.

Copies of all DBS must be submitted and put on file; once the DBS has been checked and updated the original will be sent back to the relevant instructor/volunteer.